

## **Agreement – Code of Conduct for Regional VET Programs**

**1. I recognise:**

- I have responsibilities to my trainer/lecturer and my school.
- My VET Program is an important part of my education & the outcomes will influence my school/SACE results.

**2. I know:**

- I will be provided with starting date and times before the program starts.
- I am responsible for organising travel to and from the training location.

**3. During my Structured Work Placement (if a Work Placement is a requirement of the course) I will:**

- Maintain a positive and enthusiastic attitude.
- Be courteous and respectful.
- Try to communicate effectively.
- Apply my skills and knowledge appropriately.
- Observe rules, regulations and instructions in the training facility.
- Meet the training dress standards.

**4. I am prepared to:**

- Be responsible for the requirements of the training and submit all tasks as set.
- Familiarise myself with the training program and know the competencies to be met.
- Notify my training provider/lecturer, school VET Coordinator/contact teacher of any absences.

This Agreement – Code of Conduct is for you to sign and your parent(s) to counter sign.

Signing it shows that you accept and honour the following principles of Vocational Education and Training.

If you are unsure about any of the above, please contact the office on 8372 6882 or speak to your VET Coordinator.

Please return the signed form to:

**Quality LinCS, Urrbrae Skills Centre, 505 Fullarton Road, NETHERBY, SA, 5062.**

Student Name (Please PRINT) \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Course Name \_\_\_\_\_