



**CAREER AND TRANSITIONS ACTION TEAM
THURSDAY 28TH FEBRUARY 2008
MINUTES**

Ashford Special School		Marymount College		Seaview High School	Michael Huggett
Aust. Science & Maths School	Kevin Nelson (Apology)	Melrose Park School		St Ann's Special School	
Blackwood High School	Bev Bonython & Liz Burbrook	Mercedes College	Bill Deegan	St Johns Grammar School	
Brighton Secondary School		Mitcham Girls High School	Sue Howlett	Suneden Special School	
Cabra Dominican College	Tanya Sharkey (Apology)	Pasadena High School	Wendy Lowes	Tabor Christian College	Irma Rodda (Apology)
Daws Road Centre		SA School for Vision Impaired		Unley High School	
DECS Inner South District	Peter Leolkes	Sacred Heart Middle School		Urrbrae AHS	Lee Fulton
Hamilton Secondary College	Ross Lamb	Sacred Heart Senior School		Westminster School	
Kilparrin Teach./Assess. Unit		Scotch College	Rod Dyson	Quality LinCS	Lori Hocking

WELCOME

Acceptance of minutes of previous meeting (Nov. 7th 2007)

Moved: Michael Huggett

Seconded: Peter Leolkes

1. DECS Apprenticeship Broker (AB) (Inner South Trade School) – John Callaghan

John introduced himself to the group. His past employment has been as a TAFE Plumbing Lecturer. In 2007 John was managing 22 lecturers and staff and had 72 students enrolled in plumbing. He has only just begun in the AB role and hence is still gauging an understanding as to what exactly the job will entail.

John explained the industry focus for the region including: Advanced Manufacturing, Defence, Mineral Resources, Construction and Community Services. The key aim of the Trade Schools across the state are to increase the number of Australian School Based Apprenticeships (ASBA's) in Certificate II or III level training. John's key performance indicators are 120 ASBA's per year – 1200 across the state by 2010. John noted that he is also willing to support students who wish to commit to a full time apprenticeship and hence is prepared to work with schools to case manage exiting students. John provided all those in attendance with his contact details.

2. Set Priorities for 2008

Peter referred to the role of the Career and Transitions Action Team (CTAT) including:

Role

To assist schools to support every student in the transition from secondary schooling to further education, training or employment or a combination of these over time.

Tasks

Support the development of structures and practices in every school that enhance students career development and individual planning (structures such as ILPs from Yr 8, Individual Transition Plans and Portfolios, Professional Career Advice and development of Employability skills, student and parent understanding of VET pathways and post school options).

Membership

Staff responsible for, and/or who can provide leadership in, student career advice, transitions, portfolios, pathways and ILPs.

There was much discussion around what priorities are needed for schools at this point in time including Australian Career Development Students (ACDS), the future SACE – Personalised Learning Plans (PLP), Teacher Industry Tours / Placements. The results of the discussion are the following priorities for 2008:

- Industry visits for teachers/students
- Provide T&D opportunities for teachers in career education and work preparation.
- Provide schools and key staff with relevant, current and timely labour market information as well as information on careers in specific industry. E.g. twilight event/s.
- Industry placements for teachers.
- The provision of information about the future SACE/ Personal Learning Plan/Individual Learning Plan.

3. Work shadowing for students – Ross Lamb

Ross tabled a document relating the concept of work shadowing - Hamilton Secondary College is preparing students for a work shadowing trial. The document tabled was talked and clearly outlines the work shadowing concept.

Jillian asked a question relating to duty of care – this may need some more investigation. Ross will keep the group posted on the results of the trial etc.

4. Industry Visits – Lori Hocking

Lori noted that Industry visits for students and for teachers will continue in 2008 based on the successful tours hosted in 2007. The CTAT will be the main conduit for the flow of information relating to the Tours.

5. AACC Conference – Peter Leolkes

Peter is prepared to sponsor (\$1000) one teacher from each DECS site in the region to attend either the AACC Conference in March or the VETnetwork Conference in Oct. Please contact Peter for more information or to take up the offer.

Lori also indicated that she would support non DECS schools in some capacity for the same two conferences. Contact Lori for more information.

6. Career Development Studies – what's next? – Peter Leolkes

Peter asked those in attendance if they are interested in further training. At present a booking has been made for training to occur – Session One – May 7th and Session Two – June 12th. Many people indicated they were interested and Jillian spoke about a variety of methods of delivery including delivery to sites and cross regional delivery. Bill (Deegan) asked whether CEO staff should access this course and Jillian noted that the CEO courses would be free to Catholic schools and hence it would be wise for Mercedes to access these.

7. Trades Skill Expo 2008 – is it worthwhile? - Peter Leolkes

8. OTHER BUSINESS